

Appointment Cancellation Policy

We pride ourselves in providing extra time for the personal attention to each patient. We respect your time and make every effort to keep you from waiting. As a result, your appointment time in this office is reserved exclusively for you.

We reserve the right to charge patients who do not reschedule with adequate notice, or who FAIL to CONFIRM or keep their scheduled appointments.

How to Cancel Your Appointment

If it is necessary to cancel your reserved appointment, we require that you contact our office **24 HOURS** in advance. Appointments are in high demand and your early cancellation will give another patient the possibility to access timely dental care. This enables us to be respectful of the needs of all our patients.

To cancel an appointment, please call (702) 382-2311 to speak with the front office staff. You may not cancel a scheduled appointment via Email or Text message.

No Show Policy

A 'No Show' appointment occurs when a patient misses an appointment without **24 hours notice**.

If Late over 15-minutes past appointment time/late cancellations (same day) are considered 'No show' appointments.

Failure to be present at the time of a reserved appointment will be recorded in your patient chart as a 'no show'. The first 'no show' will result in a **\$50**. Charge being applied to your account.

Exceptions to this policy must be approved by the Office Manager.

X _____

Patient Signature

Date